

UNITED STATES OF AMERICA
STATE OF ILLINOIS COUNTY OF LASALLE
IN THE CIRCUIT COURT OF THE THIRTEENTH JUDICIAL CIRCUIT

Plaintiff(s)
-VS-
Defendant(s)

No. _____

SUBPOENA DUCES TECUM

To: _____

YOU ARE HEREBY COMMANDED PERSONALLY to be and appear before the Thirteenth Judicial Circuit, LaSalle County Courthouse, 119 West Madison Street, Ottawa, Illinois, in Court Room # _____ on _____, _____ at _____ A.M./P.M. and produce at the time and place aforesaid, and to bring to be used as evidence, certain instruments of writing purporting to be:

and then and there to testify, and the truth to speak concerning those things of which you may have knowledge, and the import of such instruments of writing concerning the above captioned case now pending and undetermined in the 13th JUDICIAL CIRCUIT, on the part of _____.

YOUR FAILURE TO COMPLY WITH THIS SUBPOENA CAN SUBJECT YOU TO PUNISHMENT FOR COMTEMPT OF COURT.

WITNESS: Clerk of said Circuit Court and the Seal thereof at the office, in said

County of LaSalle this _____ day of _____, _____.



Clerk

Attorney: _____

Address: _____

Telephone: _____

The attorney who has requested this subpoena is listed herein. Any questions regarding your knowledge of the subject matter or testimony in the case should be directed to him or your attorney.

DO NOT CALL THE CIRCUIT COURT CLERK.

SHERIFF'S FEES

Service and return \$ _____

Miles _____ \$ _____

Total \$ _____

Sheriff of _____ County

I certify that I served this subpoena on defendants as follows:
(Check appropriate box, and complete information below)

- (a) (Individual defendants - personal):
By leaving a copy of the subpoena with each individual defendant personally.
- (b) (Individual defendants - abode):
By leaving a copy of the subpoena at the usual place of abode of each individual defendant with a person of his family, of age 13 years or upwards, informing that person of the contents and also by sending a copy of the subpoena in a sealed envelope with postage fully prepaid, addressed to each individual defendant at his usual place of abode.
- (c) (Corporate defendants):
By leaving a copy of the subpoena with the registered agent, officer or agent of each defendant corporation.
- (d) (Other service): _____

Name of Defendant: _____

Name of Defendant: _____

Name of Person
Subpoena given to: _____

Name of Person
Subpoena given to: _____

Sex: _____ Approx. Age: _____

Sex: _____ Approx. Age: _____

Race: _____

Race: _____

Place of Service: _____

Place of Service: _____

Date of Service: _____, _____

Date of Service: _____, _____

Time: _____ A.M./P.M.

Time: _____ A.M./P.M.

Date of Mailing: _____, _____

Date of Mailing: _____, _____

Sheriff of _____ County

By _____, Deputy