

UNITED STATES OF AMERICA
STATE OF ILLINOIS COUNTY OF LASALLE
IN THE CIRCUIT COURT OF THE 13TH JUDICIAL CIRCUIT

Plaintiff(s)

- VS -

No. _____

Defendant(s)

SUMMONS IN FORCIBLE ENTRY AND DETAINER

To each Defendant:

YOU ARE SUMMONED and required to appear before this Court at the Downtown Courthouse, 119 West

Madison Street., Ottawa, IL, 61350, Court Room # _____ at _____, on

_____, _____*, to answer the complaint in this case, a copy of which is hereto attached.

**IF YOU FAIL TO DO SO, A JUDGMENT BY DEFAULT MAY BE TAKEN AGAINST
YOU FOR THE RELIEF ASKED IN THE COMPLAINT.**

E-filing is now mandatory for documents in civil cases with limited exemptions. To e-file, you must first create an account with an e-filing service provider. Visit <http://efile.illinoiscourts.gov/service-providers.htm> to learn more and to select a service provider. If you need additional help or have trouble e-filing, visit <http://www.illinoiscourts.gov/FAQ/gethelp.asp> or talk with your local Circuit Clerk's office.

To the Officer:

This summons must be returned by the officer or other person to whom it was given for service, with endorsement of service and fees, if any, immediately after service and not less than three days before the day for appearance. If service cannot be made, this summons shall be returned so endorsed. This summons may not be served later than three days before the day for appearance.

Witness:

Date _____, _____

Name: _____

Clerk of Court

Attorney for: _____

Address: _____

(seal)

City: _____

Date of Service:

Telephone: _____

_____, _____
(To be inserted by officer on copy left with defendant or other person.)

LASALLE COUNTY CIRCUIT CLERK
OTTAWA, ILLINOIS 61350

SHERIFF'S FEES

Service and return..... \$ _____

Miles \$ _____

TOTAL..... \$ _____

Sheriff of _____ County

I certify that I served this summons on defendants as follows:

(a) (Individual defendants - personal):

By leaving a copy and a copy of the complaint with each individual defendant personally as follows:

Name of Defendant	Date of Service
_____	_____
_____	_____

(b) (Individual defendants - abode):

By leaving a copy and a copy of the complaint at the usual place of abode of each individual defendant with a person of the family or a person residing there, of age 13 years or upwards, informing that person of the contents of the summons, and also by sending a copy of the summons and of the complaint in a sealed envelope with postage fully prepaid, addressed to each individual defendant at his/her usual place of abode, as follows:

Name of Defendant	Person With Whom Left	Date of Service	Date Of Mailing
_____	_____	_____	_____
_____	_____	_____	_____

(c) (Corporation defendants):

By leaving a copy and a copy of the complaint with the registered agent, officer or agent of each defendant corporation, as follows:

Defendant Corporation	Registered Agent, Officer or Agent	Date of Service
_____	_____	_____
_____	_____	_____

(d) (Other service):

Sheriff of _____ County

By _____ Deputy