

**IN THE CIRCUIT COURT FOR THE THIRTEENTH  
JUDICIAL CIRCUIT OF ILLINOIS  
LA SALLE COUNTY, OTTAWA, ILLINOIS**

	)	
	)	Case No. _____
<b>Petitioner,</b>	)	
	)	
<b>and</b>	)	
	)	
	)	
	)	
<b>Respondent.</b>	)	

**ALLOCATION OF PARENTAL RESPONSIBILITIES  
AND PARENTING PLAN**

**Instructions**

You must submit to the Court some form of written Parenting Plan addressing all of the issues which are relevant to the facts of your case. The written Parenting Plan must contain provision for the allocation of parental responsibilities including decision-making and parenting time. This standard form does not include every possible issue that may be relevant to the facts of your case. A section entitled "Other Terms" is available for you to identify unique issues that you may have in your case. **If you need more space than is provided, attach additional pages to the form. Any additional pages must include notarized signatures.**

To promote agreement among parties where the children are involved, parties may jointly create a written Parenting Plan. If you do not enter into a joint written parenting plan, you must each file your own written Parenting Plan. Without an agreement, the Court must enter its own plan which may be a plan filed by one of the parties or may be entirely different.

**Please check one box:**

**This is a:**

- ☐ **Full Joint Parenting Plan** (We agree to everything and the plan is signed by both parties.)
- ☐ **Partial Joint Parenting Plan** (We agree on some things and the plan is signed by both parties.)
- ☐ **Parenting Plan Prepared by One Party** (We have no agreements.)
- ☐ **Court Ordered Parenting Plan (Temporary)**
- ☐ **Court Ordered Parenting Plan (Final)**

The child(ren) is/are:

Full Name of Child	Present Address	Sex	Date of Birth

**A. ALLOCATION OF PARENTAL RESPONSIBILITIES**

**1. SIGNIFICANT DECISION-MAKING RESPONSIBILITIES** (as defined in Section f of this Agreement) 750 ILCS 5/602.5 & 750 ILCS 5/602.10(f)(1)

	Mother responsible	Father responsible	Both parents responsible
<b>Education</b>			
<b>Health</b>			
<b>Religion</b>			
<b>Extracurricular activities</b>			
<b>Other:</b>			
<b>Other:</b>			
<b>Other:</b>			
<b>Other:</b>			

**2. PARENTING TIME** 750 ILCS 5/602.7 & 750 ILCS 5/602.10(f)(2)(A)

☐ Mother ☐ Father shall have the following parenting time.

☐ Mother ☐ Father shall have all other parenting time not specifically designated.

**a. WEEKLY SCHEDULE**

Every \_\_\_\_\_ from \_\_\_\_\_ a.m./p.m. to \_\_\_\_\_ a.m./p.m.

**b. WEEKEND SCHEDULE**

☐ **Each** weekend or ☐ **Alternating** weekends.

☐ Friday at \_\_\_\_\_ a.m./p.m. to Saturday at \_\_\_\_\_ a.m./p.m.

☐ Friday at \_\_\_\_\_ a.m./p.m. to Sunday at \_\_\_\_\_ a.m./p.m.

☐ Saturday at \_\_\_\_\_ a.m./p.m. to Saturday at \_\_\_\_\_ a.m./p.m.

☐ Saturday at \_\_\_\_\_ a.m./p.m. to Sunday at \_\_\_\_\_ a.m./p.m.

☐ Sunday at \_\_\_\_\_ a.m./p.m. to Sunday at \_\_\_\_\_ a.m./p.m.

**c. ☐ HOLIDAY SCHEDULE**

<b>Major Holidays</b>	<b>Even-numbered years</b>	<b>Odd-numbered years</b>
New Year's Day		
Easter		
Memorial Day		
4 <sup>th</sup> of July		
Labor Day		
Thanksgiving Day		
Christmas Eve		
Christmas Day		
New Year's Eve		
Other:  <hr/> (include other special days, holidays and/or religious observances)		

☐ Extended school vacation periods such as summer vacation, spring break, winter break, and Thanksgiving weekend (be specific as to start and end times):

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☐ Mother's Day shall always be with mother and Father's Day shall always be with father.

☐ Other:

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**d. ☐ OTHER – 750 ILCS 5/602.10(f)(2)(B)**

**☐ NON-REGULAR PARENTING TIME:**

Parents will use the following formula to determine parenting time:

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**e. VACATIONS**

☐ Each parent shall be allowed to take the child(ren) on vacation for \_\_\_\_\_ ☐ consecutive ☐ non-consecutive weeks each year.

☐ Mother ☐ Father shall have the following restrictions regarding vacation travel:

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**NOTICE OF TRAVEL 750 ILCS 5/602.10(f)(9)**

☐ The traveling parent shall give the other parent at least \_\_\_\_\_ notice of travel.

The traveling parent shall provide the other parent with a written itinerary of travel prior to traveling. Such itinerary shall include, at a minimum, dates of travel, travel destination(s), flight numbers and times, and contact addresses and phone numbers while traveling.

**f. TRANSPORTATION 750 ILCS 5/602.10(f)(10)**

☐ Mother ☐ Father will provide transportation at the beginning of the parenting time and ☐ Mother ☐ Father will provide transportation at the end of the parenting time.

**Pick up and drop off:**

i. Location of exchange at the beginning of the parenting time:

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ii. Location of exchange at the end of the parenting time:

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**g. ELECTRONIC/TELEPHONIC COMMUNICATION SCHEDULE WITH CHILD(REN) 750 ILCS 602.10(f)(11)**

i. When the child(ren) is/are in the care of Mother, Father shall be able to communicate with the child(ren) via \_\_\_\_\_ (Insert a method of

communication, such as Skype, telephone, text messages, etc.)  
during the following times: \_\_\_\_\_.

- ii. When the child(ren) is/are in the care of the Father, Mother shall be able to communicate with the child(ren) via \_\_\_\_\_ (Insert a method of communication, such as Skype, telephone, text messages, etc.) during the following times: \_\_\_\_\_.

**3. ☐ RESTRICTION OF PARENTING TIME 750 ILCS 5/603.10**

☐ The restriction(s) on parenting time are as follows:

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**4. ☐ DESIGNATION OF CUSTODIAN 750 ILCS 5/602.10(f)(5), 750 ILCS 5/602.10(f)(6) & 750 ILCS 5/606.10**

For purposes of all State and Federal statutes that require a designation or determination of custody or custodian:

☐ Mother ☐ Father is designated as having the majority of the parenting time under the parenting schedule set forth above and is designated as the custodian.

Residential address of the child for school enrollment purposes only shall be:

☐ Mother's Address ☐ Father's Address

☐ Other (specify) \_\_\_\_\_

This designation shall not affect either parents' rights or responsibilities under this parenting plan.

**5. ☐ REALLOCATION OF PARENTING TIME OR TERMS OF ALLOCATION OF PARENTAL RESPONSIBILITIES 750 ILCS 5/602.10(f)(3)**

☐ If either parent wishes to change the significant decision-making responsibilities or parenting time set forth in Section A of this order, parents will attempt to make such changes through mutual discussion. When practical under the circumstances, the party requesting a change in the terms set forth in Section A shall make the request in writing and give it to the other party. The

party receiving the requested change shall, when practical, reply to the request in writing.

If the parties cannot successfully resolve the issue, the parents shall seek the assistance of a neutral third party, such as a professional counselor or trained mediator from the 13<sup>th</sup> Judicial Circuit's approved mediator list. The costs of mediation shall be divided by mother paying \_\_\_\_\_% of the cost and father paying \_\_\_\_\_% of the cost.

Participation in mediation shall not prejudice the right of either party to seek resolution and adjudication of the dispute by a Court of competent jurisdiction. Parents will return to court only as a last resort.

**OR**

☐ Mother ☐ Father has been allocated all significant decision making responsibilities and shall have sole decision-making authority and need not attend dispute resolution.

**B. COMMUNICATION: 750 ILCS 5/602.10(f)(9) & 750 ILCS 5/602.10(f)(11)**

1. Each parent shall promptly give to the other parent any information received concerning the child(ren)'s education, including but not limited to parent/teacher conferences, school club meetings, school programs, athletic schedules, and other school activities in which the child(ren) is/are engaged.
2. Each parent shall refrain from discussing the conduct of the other parent in the presence of the child(ren).
3. Under no circumstances shall the question of child support, either as to the amount or as to the manner of transmission of payment, be raised in the presence of the child(ren).
4. Each parent shall advise the other as soon as possible if he or she is unable to keep the planned parenting time with the child(ren).
5. Neither parent shall unreasonably question the child(ren) regarding the activities of the other parent. Communication between the parents regarding the care and well-being of the minor child(ren) shall take place via \_\_\_\_\_. **(Insert a method of communication, such as text messages, emails, Our Family Wizard, etc.)**
6. Parents shall notify each other as soon as possible in cases of emergencies, health care needs, or other significant child(ren)-related needs.

**C. RIGHT OF FIRST REFUSAL: (As defined in section F of this agreement.)**

750 ILCS 5/602.3 & 750 ILCS 5/602.10(f)(14)

1. If the parent caring for the child need someone to watch the child for more than \_\_\_\_\_ hours, the parent needing the childcare shall notify the other parent via \_\_\_\_\_ **(Insert a method of communication, such as telephone, text messages, etc.)** and specify the period of time when childcare is needed.
2. If the other parent responds within \_\_\_\_\_ and can provide childcare for the designated period of time, the parent [ ] needing [ ] providing childcare shall provide transportation.
3. If the parent needing childcare does not hear back from the other parent within \_\_\_\_\_, the parent needing childcare may then use the services of a babysitter or third-party caregiver.

**D. SHARING OF INFORMATION:**

**CURRENT INFORMATION:** 750 ILCS 5/602.10(f)(7)

**1. MOTHER'S INFORMATION**

Home address: \_\_\_\_\_

Home telephone number: \_\_\_\_\_

Cell phone number: \_\_\_\_\_

Name of Employer: \_\_\_\_\_

Employer Address: \_\_\_\_\_

Employer telephone number: \_\_\_\_\_

750 ILCS 5/602.10(f)(15)

[ ] Omitted due to history of domestic violence or abuse

[ ] Omitted because disclosure of such information is not in the best interest of the child or parent.

**2. FATHER'S INFORMATION**

Home address: \_\_\_\_\_

Home telephone number: \_\_\_\_\_

Cell phone number: \_\_\_\_\_

Name of Employer: \_\_\_\_\_

Employer Address: \_\_\_\_\_

Employer telephone number: \_\_\_\_\_

750 ILCS 5/602.10(f)(15)

☐ Omitted due to history of domestic violence or abuse

☐ Omitted because disclosure of such information is not in the best interest of the child or parent.

**3. CHANGE OF ADDRESS 750 ILCS 5/602.10(f)(8)**

If a parent has a change of address, that parent shall give the other parent at least 60 days prior written notice. If it is not possible to give 60 days prior notice, then the parent moving shall notify the other parent as soon as possible with the intended date of change and the new address.

**750 ILCS 5/602.10(f)(15)**

☐ Not required due to history of domestic violence or abuse

☐ Not required because disclosure of such information is not in the best interest of the child or parent.

**4. ACCESS TO RECORDS OF CHILD 750 ILCS 5/602.10(f)(4)**

☐ Each parent shall have a right of access to the child(ren)'s medical, dental, and psychological records (subject to the Mental Health and Developmental Disabilities Confidentiality Act), childcare records, school and extracurricular records, reports, and schedules.

**OR**

☐ **750 ILCS 5/602.11**

☐ Mother ☐ Father has not been allocated parenting time and;

☐ Mother ☐ Father is not entitled to access to the child(ren)'s health care or school records.

**OR**

☐ It is in the child's best interest that ☐ Mother ☐ Father be granted access to child(ren)'s ☐ school records ☐ medical records.

**OR**

☐ **750 ILCS 5/602.11(b)**

☐ Mother ☐ Father is expressly denied access to medical, dental, psychological, childcare, school, and extracurricular records, reports and schedules.



**E. RELOCATION:** (as defined in Section F of this agreement): **750 ILCS 5/602.10(f)(12) & 750 ILCS 5/609.2**

**1. PROCEDURE:**

If a parent who has the majority of parenting time or equal parenting time wishes to relocate with the child(ren), the relocating parent must:

- a. Provide written notice of relocation to the other parent and file a copy of the notice with the Clerk of the Circuit Court.
- b. Such written notice shall be provided at least 60 days before relocation unless impracticable or otherwise ordered by the court, in which case notice shall be provided as soon as possible.
- c. The written notice must include, at a minimum,
  - i. Intended date of relocation;
  - ii. Address of new residence, if known;
  - iii. Length of time of relocation, if not permanent.

**2. NO OBJECTION:** If the non-relocating parent does not object to the relocation and signs the notice, the relocating parent shall file the notice with the court. Relocation shall be allowed without any further court action. Parents will modify the parenting plan or allocation by agreement to accommodate the relocation and submit such plan to the court for approval.

**3. WITH OBJECTION:** If the non-relocating parent objects to the relocation, or fails to sign the notice, or the parents cannot agree on modification of the parenting plan or allocation judgment, the parent seeking relocation must file a petition seeking permission to relocate.

**4. DISPUTE RESOLUTION AFTER RELOCATION:** Any issues arising from the parent's future relocation shall be resolved by: ☐ mediation  
☐ other \_\_\_\_\_

**F. DEFINITIONS:** **750 ILCS 5/600**

**1. SIGNIFICANT DECISION-MAKING** means decision-making of long-term importance to the child(ren). These significant decisions include, but are not limited to:

- Education, including choice of schools and tutors
- Health, including medical, dental, and psychological needs
- Religion, including choice of religion or denomination, religious schooling, religious training, and participation in religious customs or traditions

- Extra-curricular activities

**2. PARENTING TIME** means the time during which a parent is responsible for exercising non-significant decision-making responsibilities and the following care-taking responsibilities for the child(ren):

- Feeding the child(ren), managing bed-time and wake-up, caring for the child(ren) when the child(ren) is/are sick or injured, attending to the child(ren)'s hygiene needs, playing with the child(ren), making sure the child(ren) attends extra-curricular activities, protecting the child(ren)'s physical safety, and providing transportation for the child(ren).
- Directing the child(ren)'s developmental needs, including, motor and language skills, toilet training, self-confidence and maturation.
- Providing discipline, assigning chores, and attending to the child(ren)'s need to control his or her behavior.
- Ensuring child(ren) attends schools and any other special services, communicating with teachers and counselors and supervising homework.
- Helping the child(ren) develop and maintain appropriate relationships with family and friends.
- Ensuring the child(ren) attends medical appointments, medical follow-ups, and providing any necessary medical care in the home.
- Providing moral and ethical guidance for the child(ren).
- Arranging alternative care for the child(ren) by a third party, including investigating the alternatives, communicating with providers and supervising such care.

The parent caring for the child(ren) may also direct, arrange, and supervise third parties who may perform such care-taking duties for the child(ren) subject to the first right of refusal outlined above. During his or her parenting time, the parent caring for the child(ren) shall have the sole responsibility for making routine decisions with respect to the child(ren) and for emergency decisions affecting the child(ren)'s health and safety at the time.

**3. RIGHT OF FIRST REFUSAL** means that before either parent can use the service of a babysitter or other third-party caregiver, the other parent must first be given the opportunity to care for the child(ren) during that time.

**4. RELOCATION** constitutes a substantial change in circumstances and is defined as:

- A change of residence from the child(ren)'s current primary residence in the county of Cook, DuPage, Kane, Lake, McHenry or Will to a new residence within this State that is more than 25 miles from the child(ren)'s current residence;
- A change of residence from the child(ren)'s current primary residence located in a county not listed in the above paragraph to a new residence within this State that is more than 50 miles away from the child(ren)'s current primary residence; or
- A change of residence from the child(ren)'s current primary residence to a residence outside the borders of this Stat that is more than 25 miles from the current primary residence of the child(ren).

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_.

I/We, the undersigned, hereby agree to each and every provision of this Parenting Plan and agree to abide by the terms of this Parenting Plan.

\_\_\_\_\_  
Mother

\_\_\_\_\_  
Father